



The Incorporation of Hammermen of Glasgow

To the Deacon and Master Court of the Incorporation of Hammermen of Glasgow

I hereby make application to be admitted a Member of the Incorporation and have completed the following Schedule to allow you to consider my eligibility to join your Craft. If admitted, I hereby declare that I shall be a true and faithful Member of the Incorporation of Hammermen of Glasgow, and I agree to be bound by the Laws and Regulations thereof such as to conduct myself in a manner appropriate to the Incorporation. I confirm that the information below is as accurate as I am able to provide.

Yours faithfully,

(Sign here) Date:

SCHEDULE

1. Personal Details

Full Name:

Occupation: Date of Birth:

Home Address

Business Address (if applicable):

Telephone Number: Home: Mobile:

E-mail address:

Nationality:

Date of Burgess Ticket, (if already held):

Membership of other Trades House Crafts:

*For applicants other than 'Strangers' please complete **only** the Section below which is appropriate to your Class of Entry. If any of the persons named is deceased, please state this in brackets after name.*

2. At the Near Hand as Son / Daughter or legally adopted Son / Daughter of a Member (please delete as appropriate to your class of entry)

Member's Name:

Date of Member's Admission to Craft, if known:

If not known, please state approximate year:

Date of Member's Burgess Ticket, if known:

If not known, please state approximate year:

3. At the Near Hand as Son-in-Law / Daughter-in-Law, or Husband / Wife of legally adopted Daughter / Son of a Member (please delete as appropriate to your class of entry)

Name of Member and state if Mother, Father, Mother-in-Law or Father-in-Law of Applicant

..... Relationship:

Date of Member's Admission to Craft, if known:

If not known, please state approximate year:

Date of Member's Burgess Ticket, if known:

If not known, please state approximate year:

4. At the Far Hand as Operative Member

State Trade or Profession and period of engagement therein:

Year of completion of apprenticeship/training or gaining professional qualification:

Organisation responsible for training:

**Gift Aid Donation and Declaration
For the Incorporation of Hammermen of Glasgow
Scottish Charity Number SC014125**

I wish the Incorporation of Hammermen of Glasgow to treat the enclosed payment as a Gift Aid donation. I request that the charity reclaim the tax relating to the payment of my Entry Money under the Gift Aid Scheme.

Entry Money Payment: £

For your payment to qualify for Gift Aid you must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the Charity will reclaim on your donation (currently 25p for each £1 you give)

Applicant's signature

..... Date:.....

Please send the completed form with your remittance to:

The Clerk, The Incorporation of Hammermen of Glasgow, c/o Wright, Johnston & Mackenzie LLP, St Vincent Plaza, 319 St Vincent Street, Glasgow, G2 5RZ.



The Incorporation of Hammermen of Glasgow

Privacy Notice

This privacy notice provides information on how The Incorporation of Hammermen of Glasgow collects and processes your personal data. The Incorporation of Hammermen of Glasgow is the data controller and responsible for your personal data.

Contact Details

The Clerk
The Incorporation of Hammermen of Glasgow
Wright, Johnston & Mackenzie LLP
St Vincent Plaza
319 St Vincent Street
Glasgow
G2 5RZ

Phone: 0141 248 3434
Email: Deacon@hammermenofglasgow.org
Clerk: wgj@wjm.co.uk
Charity No: SCO 14125

The data we collect about you

We may collect, use, store and transfer different kinds of personal data about you as follows:

- Any personal data you include in this application form, including but not limited to: name, address, email address, mobile number, age, date of birth, education details and employment information.

We only collect your data by you completing this application form

How we use your personal data

We will only use your personal data for the purpose for which we collected it which include the following:

- To consider your application.
- To include in any publications we produce and on our website.
- To invite you to events held by The Incorporation of Hammermen of Glasgow, Trades House of Glasgow and other associated Incorporations and Crafts

It is in our legitimate interests to process the personal data to evaluate whether to award you a prize and to contact you about same based on the information included in your application form.

We will only store your personal data for as long as it is needed. Where your personal data is included in a publication, an electronic copy or hard copy of the publication may be kept indefinitely for our records, as we are archiving it for historical purposes.

How we share your personal data

We will only share your personal data with a third party printer for the production of any publications we produce. Your personal data will not be processed outside the European Economic Area.

Your legal rights

Under certain circumstances, you have rights under data protection laws in relation to your personal data including the right to receive a copy of the personal data we hold about you and the right to make a complaint at any time to the Information Commissioner's Office, the UK supervisory authority for data protection issues (www.ico.org.uk).